



MINI GRANT PROGRAM SUMMARY

Sponsored by Friends of City Beautiful

Memphis City Beautiful Mini Grant Program is accepting proposals of \$500 or less to help support community initiatives in Memphis that fall within the focus areas of Litter Prevention, Waste Reduction/Recycling and Beautification/Community Greening.

MINI GRANTS SERVE MULTIPLE PURPOSES:

- To promote neighborhood pride, healthier living, and sustainability
- To support grassroots community action activities inside the scope of our focus areas

WHO IS ELIGIBLE FOR A MINI GRANT?

- Neighborhood associations within the city limits registered with the Office of Community Affairs, or
- Any community based civic groups within the city limits, or
- Groups outside the city limits sponsoring Memphis based projects.

HOW CAN I APPLY? WHEN?

To request an application or for more information, please contact Memphis City Beautiful at 901.522.1135 or via email at eldra.white@memphistn.gov

To apply online, please visit our website at: www.memphiscitybeautiful.org and Our Facebook at: <https://www.facebook.com/MemphisCityBeautiful>

- Complete and return the application.
- Memphis City Beautiful will accept mini grant applications once a year beginning November 1, 2013 with a deadline for submission of January 31, 2014.

NOTIFICATION OF AWARD

- Pre project approval site visit is **not** a guarantee of funding. This is an inspection of the site and an interview of the applicant to determine if the plan is possible as written. The inspection will be made by the Memphis City Beautiful Mini Grant Program Committee.
- Mini Grants will be reviewed by the Memphis City Beautiful Mini Grant Program Committee. Applicants will be notified by March 1 of the final decision.

Checks must be written in the name of an organization, not an individual!

All projects must be completed within the calendar year.

ABOUT US

In 1930, Memphis City Beautiful was founded to spearhead our City's first Riverfront Revitalization Project.

City Beautiful has worked to make Memphis a clean and healthy place to live. We focus on providing public education programs and other services designed to encourage all members of our community to take responsibility for improving the environment in which they live. We supervise civic beautification projects designed to enhance the appearance of parks and other public spaces throughout Memphis.

Our goal is to create and preserve an attractive and safe environment for all Memphians. You can join Memphis City Beautiful in support of these goals; from things as simple as showing civic pride and putting trash in its proper place, to getting involved in neighborhood action groups. Fund raising initiatives such as our Curb Couture Trashion Show serves as a resource to provide an avenue for beautification and ensures that Memphis really is a City Beautiful.



MINI GRANT PROGRAM APPLICATION

Sponsored by Friends of City Beautiful



CONTACT INFORMATION

Name	
Organization	
Street Address	
City, State & ZIP Code	
Daytime Phone	
Email	
Point of Contact (If different from above)	
Number of members (If organization)	
Amount Requested	\$ _____

PROJECT DESCRIPTION- Please summarize your project:

- 1. What are you trying to accomplish and why? (200 words or less. Attach additional sheet if needed.)**
- 2. Plan of Action: Describe how your group will accomplish this goal including:**
 - a. time schedule**
 - b. resources needed**
 - c. involvement of community**
 - d. ongoing maintenance of the project.**

Attach photographs of the area to be improved along with any drawings, maps with dimensions and measurements and/or sketches that you would like to include.

PROJECT BUDGET

Please be as specific as possible when developing project budget

Item or Partner	Amount Requested	Matching Funds*	Value of In-kind Donations*	Total Amount
	\$	\$		\$
	\$	\$		\$
	\$	\$		\$
	\$	\$		\$
	\$	\$		\$
	\$	\$		\$
	Total Requested Funds \$	Total Matching Funds \$	Total Value of In-Kind Donations \$	Project Total Costs \$

**Please list your partners that will provide matching funds or in-kind donations for project completion.*

BUDGET NARRATIVE

Please list any individual skills, qualifications, and expertise that will be utilized to carry out the project.

Note: Memphis City Beautiful has tools available for loan. The cost of tools should not be included in the grant application.

AGREEMENT AND SIGNATURE

By submitting this application, I am confirming that all information is true and correct. And I understand that the check must be written in the name of the Organization.

Name (printed) _____

Signature _____

Date _____

Application deadline is 5pm, January 31, 2014.



Note: If your project is funded, we wish you great success! If you are not funded, don't give up. Talk to someone at Memphis City Beautiful about your ideas and try again next year. We want to work with you!